

BIO DATA FORM

(To be filled in by the candidate in his / her own handwriting)

POST APPLIED FOR: _____

1. NAME: Mr./ Mrs./ Ms. _____

(IN CAPITAL LETTERS) First Name Middle Name Last Name

2. DATE OF BIRTH : ___/___/____ AGE: ____ (as on 31.08.2019)

DD MM YYYY

3. ADDRESS FOR COMMUNICATION:

(With PIN CODE in CAPITAL LETTERS)

a. Aadhar Number :

b. PAN Number :

c. Category (BC/MBC/OC/SC/ST) :

4. Telephone No. (With STD Code) :

a) Mobile No :

b) E-mail Id :

5. FAMILY DETAILS

	Name	Date of Birth	Education	Occupation
Father				
Mother				
Spouse				
Children				

6. ACADEMIC DETAILS* (starting from Secondary Exam (10th))

No.	Examination Passed	Year of Passing	Board / University / Institution	Marks (%)	Stream (Science, Commerce, etc)

** Till graduation 10+2+3 format is mandatory. Graduation shall be from a UGC recognized University through regular classroom course.*

7. LANGUAGE PROFICIENCY

No.	Language	READ	WRITE	SPEAK
1				
2				

Affix your recent passport sized color photo and sign it across

3				
4				

8. OTHER ACHIEVEMENTS (details of competitions won to be given, if any):

No		Award /Certificate/ Scholarship Won	Proficiency in Games / Sports	Proficiency in literary work/ art/ culture
1	SCHOOL			
2	COLLEGE			
3	UNIVERSITY			
4	PROFESSIONAL COURSE			

9. EMPLOYMENT EXPERIENCE

No.	Organization	Position	From	To	Gross Monthly Pay* (In Rs.)	Place	Reason for Leaving
1							
2							
3							
4							

**Please attach copy of last drawn pay slip*

10. Are you employed in any of the Repco group of organisation? YES / NO

a. If yes, whether NOC enclosed? YES / NO

11. Time needed to join (Days), if selected:

12. Preferred work location:

13. Whether Repatriate? YES / NO :

14. References with designation /mobile no. / phone no. / Official e-mail id. (Minimum two contact number)

a)

b)

15. Whether you are known/related to anybody working in any Repco group of organisation (if yes, give details):

16. Any other information:

Declaration: I hereby declare that the above information is correct to the best of my knowledge & belief. In case any of the above information is found incorrect at a later date, I'll abide by the Company decision/disciplinary action taken in that regard.

NAME

SIGNATURE

DATE